


<h2>Safety Requirements</h2>	<h1>Delivery Acceptance Area LCBO Convenience Outlets (LCO)</h1>	 <p>January 2024</p>
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The Beer Store (TBS) will only agree to acceptance areas that meet these site safety requirements:

### Site Access – Standard TBS Delivery Trucks or Trailers

- at least twelve feet, six inches (12'6") in height including any obstructions
- at least ten feet, ten inches (10'10") in width including any obstructions
- appropriate turning radius

**If these minimum requirements cannot be met, then an alternate delivery route must be found.**

### Unloading/Loading Zone

- not cause the truck or trailer to have a front to back slope (rise/run) of greater than 1 to 6 and a side to slide slope (rise/run) greater than 1 to 20
- ideally, provide a working space on one side or at the rear of the truck of at least ten feet (10') including obstructions

**If these minimum requirements cannot be met, then alternate delivery route must be found.**

### Loading Docks

- fifty inches (50") high or have an adjustable plate that reaches a height of fifty inches (50") with a slope (rise/run) of no greater than 1 to 4.5

**If these minimum requirements cannot be met, then pallets of products should not be transported from the truck to the loading dock.**

### Doorways

- minimum of twenty-six inches wide and sixty-six inches high (26" x 66") including any obstructions
- for a door jam without a ramp, maximum four inches (4")
- for a door jam with a ramp, maximum slope (rise/run) of 1 to 4.5

**If these minimum requirements cannot be met, then the acceptance area must be before the doorway.**

## Access Route from the Truck to the Acceptance Area

- ideally a clearance of fifty-two inches wide by seventy-two inches high (36" x 72") including any obstructions
- minimum a clearance of twenty-six inches wide by seventy-two inches high (26" x 72") including any obstructions
- at any point maximum slope (rise/run) of 1 to 6
- route does not require crossing grass or dirt that can not support the weight of any equipment TBS may utilize in any weather conditions
- if the route requires a turn around point with a loaded handcart, the turn around point is a minimum of sixty inches wide (60") including obstructions

**If these minimum requirements cannot be met, then the acceptance area must be prior to the point in the access route that does not meet this standard.**

## Acceptance Area

- not have a front to back slope (rise/run) of greater than 1 to 6 and a side-to-side slope (rise/run) of greater than 1 to 10
- minimum clearance of fifty-two inches wide by seventy-eight inches high (52" x 78") including obstructions

**At the time of delivery, TBS will only deliver to agreed acceptance areas that meet these safety conditions:**

- free of parked vehicles or other obstacles that block access and as a result require delivery through unsafe conditions
- nominal ruts, potholes, broken or loose asphalt
- minimal broken or loose concrete or flooring
- snow, garbage or other items not encroaching on minimum work areas, free of unexpected or excessively slippery conditions such as ice, grease, etc.
- maintain safe stack/pallets of empties for our employees to remove
- lighting levels sufficient to enable staff to see obstacles and potentially unsafe conditions
- doors, lights, etc. in safe working order
- shelving, wall mounted items or piled goods should be secure and stable

**If these minimum requirements cannot be met, then an alternative acceptance area must be found.**

For all safety matters specific to a logistics site we will involve our local Joint Health and Safety Committee for recommendations and input.